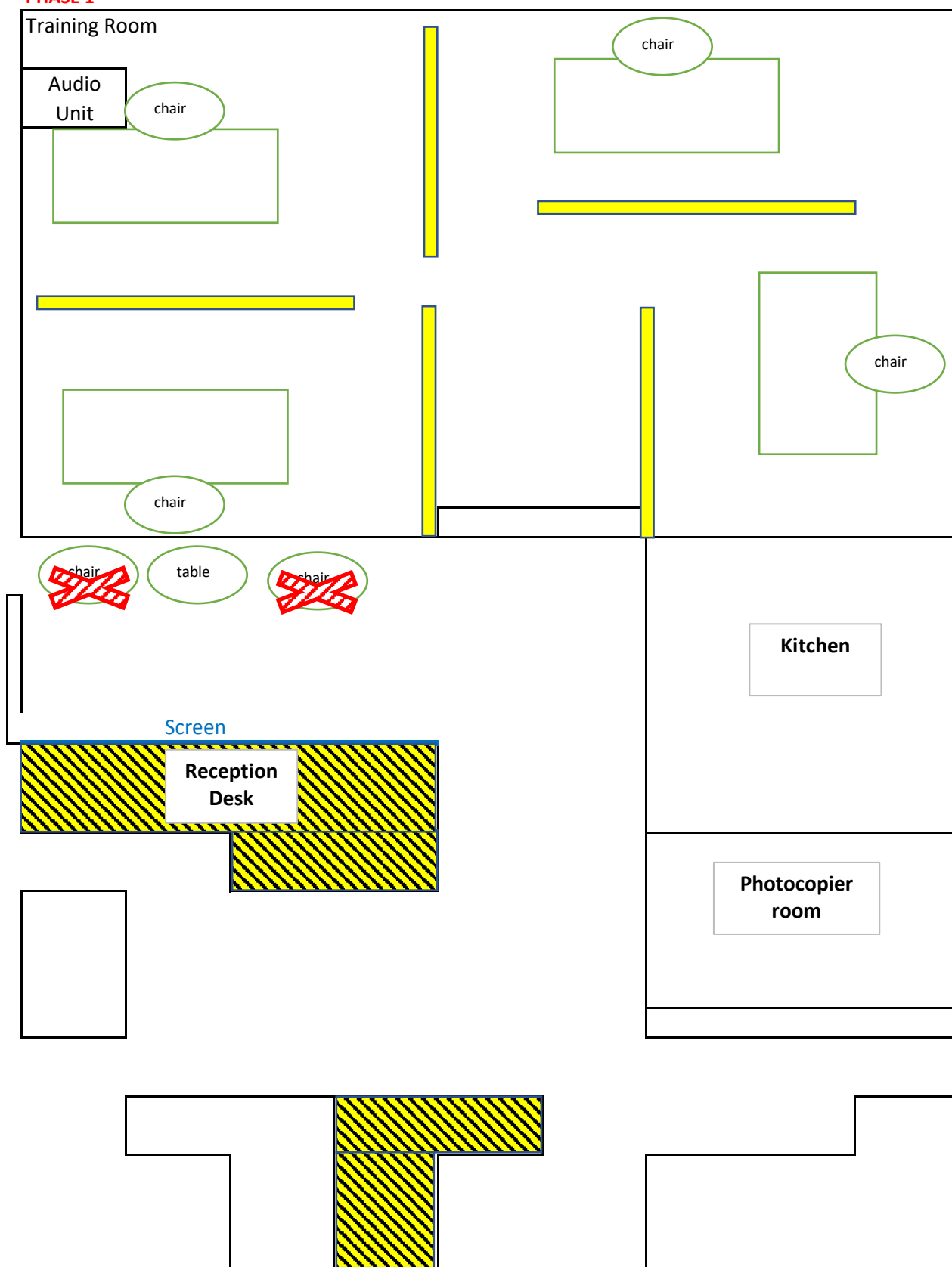


**PRE-COVID-19 WORKSTATIONS:  
DOWNSTAIRS OFFICES**




**PHASE 1**




## Office Floor Plan - Phased Return Workstations (COVID-19)

### UPSTAIRS

#### PHASE 1:

-  - Removing middle column of workstations provides the min. 2 mtr passing distance (desks are 4ft length)
-  - Cordoned off other workstations in phase 1 with the plan to re-intro some in phase 2 once screens installed
-  - Place floor markings to guide with social distancing
- staff names only for workstation ID not where staff will necessarily be located

#### PHASE 2:

-  - Install protective perspex screens inbetween facing desks to allow use of more desks (if can't manage in phase 1)

